

**Ministry of Municipal Affairs  
and Housing**

Community Housing Policy  
Branch

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**Ministère des Affaires municipales et  
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March 1, 2024

Dear Service Manager colleagues,

The purpose of this communication is to provide you with an update regarding the review of local housing and homelessness plans.

As you are aware, under the *Housing Services Act, 2011* (HSA), Service Managers are required to review their local housing and homelessness plans ("local plans") at least once every five years. Additionally, the local plans must extend for a period of at least 10 years after the review.

As Service Managers last reviewed and approved their local plans by December 2019, it is expected that Service Managers will commence the review of their local plans in 2024 to meet the requirements under the HSA.

The ministry understands that Service Managers may already be in the process of preparing to undertake the review of their local plans. At this time, the ministry is in the process of reviewing the current policy direction that is intended to guide local plans to ensure the plans align with government priorities. As such, **the ministry is requesting that Service Managers not complete the review of their local plans** until they receive further communication from the ministry.

The ministry understands the need to provide guidance in a timely manner and intends to provide an update to Service Managers as soon as possible.

Please contact Tanya Bass at [Tanya.Bass@ontario.ca](mailto:Tanya.Bass@ontario.ca) if you have any questions.

Thank you for your patience and for your continued partnership.

Sincerely,

A stylized, grey electronic signature of Angela Cooke, consisting of a series of connected loops and curves.

[electronic signature]

Angela Cooke, Assistant Deputy Minister, Community and Supportive Housing Division  
Ministry of Municipal Affairs and Housing

cc: Joshua Paul, Assistant Deputy Minister, Market Housing Division  
Dan Lawrence, Director, Community Housing Policy Branch  
Tanya Bass, Manager, Community Housing Renewal Unit, Community  
Housing Policy Branch