

COMMUNITY SAFETY AND WELL-BEING PLANNING:

The Municipalities of Bruce and Grey

ADVISORY COMMITTEE – TERMS OF REFERENCE

Background & Context	<p>New legislative amendments outlined under Part XI, Section 143 of the current <i>Police Services Act</i> (1990) mandates every municipal council to prepare and adopt a Community Safety and Well-Being Plan (CSWBP). This new legislative requirement for CSWBP came into force on January 1, 2019, and municipalities have two years from this date to prepare and adopt a plan (i.e. by January 1, 2021) [s. 143 (3)]. Under the legislation [s. 4 (1)], the responsibility to prepare and adopt a CSWBP applies to: single-tier municipalities; lower-tier municipalities in the County of Oxford and in counties; and regional municipalities, other than the County of Oxford. Municipalities have the discretion and flexibility to develop joint plans with surrounding municipalities or First Nations communities [s. 143 (2)], and a group of municipal councils that are jointly preparing a community safety and well-being plan shall jointly establish and consult with a single advisory committee [s. 145 (2)].</p> <p>The Advisory Committee has been convened to provide leadership to the Community Safety and Well-Being Plan for the Municipalities of Bruce and Grey. Specifically, the Advisory Committee will direct Bruce and Grey's model for collaboration, planning and action to strengthen how the human service system works together to enhance the safety and well-being of Bruce and Grey residents. In addition to the Advisory Committee, the model includes:</p> <ul style="list-style-type: none"> • A Steering Committee established to facilitate the work of the Advisory Committee, and to oversee the work of the Coordinator; and • Action Tables established in partnership with the community to address key safety and well-being issues at a community, municipal, regional and/or system level.
Goals & Purpose	<ul style="list-style-type: none"> • To improve the safety and well-being of residents across Bruce and Grey counties. • To ensure that both regional and local (Municipal) risks are identified, and that strategies are implemented to address the priority risks. • To ensure engagement is comprehensive and inclusive. • To ensure each Municipality meets its obligation under the legislation by creating and implementing a Community Safety and Well-being Plan by January 2021.
Role & Responsibilities	<p>The Advisory Committee will exercise its system planning capacities to enhance the safety and well-being of Bruce and Grey residents. It will perform the following key roles:</p> <ul style="list-style-type: none"> • Leading community engagement sessions to inform the development of the plan (supported by the Coordinator). • Determining the priorities for the plan, including references to risk factors, vulnerable populations and protective factors. • Ensuring outcomes are established and responsibilities for measurement are in place, and approving performance measure by which the plan will be evaluated, as well as the schedule and processes used to implement them. • Ensuring each section/ activity under the plan, for each priority risk, is

	<p>achievable.</p> <ul style="list-style-type: none"> • Ensuring the right agencies/ organizations and participants are designated for each activity. • Supporting participating municipalities to prepare, adopt, implement, monitor, evaluate and report on the plan. • Aligning implementation and evaluation of the plan with the municipal planning cycle and other relevant sector specific planning and budgeting activities to ensure alignment of partner resources and strategies. • Setting a future date for reviewing achievements and developing the next version of the plan. • Thinking about ways in which the underlying structures and systems currently in place can be improved upon to better enable service delivery.
Objectives & Performance Measures	<ul style="list-style-type: none"> • Strategically identify, prioritize and address issues that impact the health, safety and well-being of Bruce and Grey residents by establishing and participating on Action Tables. • Provide oversight and guidance to Action Tables through organizational and systems expertise, resources and other supports as required. • Actively recruit Action Table participants when an issue falls within the mandate or system responsibilities of the member's organization. • Undertake environmental scans to identify issues in consultation with Provincial Ministries and other organizations/groups. • Lead systems change within the human services system. • Regularly seek input from community partners. • Measure and report on progress and achievements.
Membership	<p>The Advisory Committee is comprised of:</p> <ul style="list-style-type: none"> • organizations that have a key system planning accountability in the human service system and provide services that have a significant impact on the Bruce and Grey communities; and • collaborative community tables/committees that are already working to improve the safety and well-being of the residents of Bruce and Grey. <p>Members will be defined as either Core (voting) or Involved (non-voting) members.</p> <p><i>See below for List of Members.</i></p>
Logistics & Process	<p>Chair: Advisory Committee meetings will be chaired by a member of the Steering Committee.</p> <p>Operational Support: The AC will be supported by the Coordinator and administrative staff from Grey County.</p> <p>Meetings: The AC will meet four (4) times between project kick-off (September 27, 2019) and completion (October 31, 2020). Meetings will alternate between Bruce (Walkerton Clean Water Centre) and Grey (Grey Bruce Health Unit, Owen Sound) counties.</p> <p>Meeting Materials: The AC meeting agenda and associated materials will be drafted by the Steering Committee and Coordinator, and will be sent out to</p>

members at least one week in advance of meetings. Minutes and associated documents will be sent out within 2 weeks following each meeting.

Decision Making & Quorum: The AC will endeavour to make all decisions by consensus. If a consensus cannot be reached, the matter will be brought to a vote and must receive a majority of the votes (50% + 1) of the voting AC members present at the meeting. Each participating organization/group that has been defined as a voting member is entitled to one vote via the primary member or delegate. Quorum is 50% + 1 of the voting Advisory Committee members listed below.

Membership on the Advisory Committee is as follows:

- Bruce Grey Child & Family Services
- Grey Bruce Youth Engagement Network
- Keystone Child, Youth & Family Services
- Saugeen Valley Children's Safety Village
- Bruce County Human Services
- Community Connection - 211 Central East Region Contact Centre
- Four County Labour Market Planning Board
- Grey Bruce Community Legal Clinic
- Grey County Social Services
- Ministry of Children, Community and Social Services – ODSP & Probation
- United Way of Bruce Grey
- Victim Services Bruce Grey Perth
- YMCA of Owen Sound Grey Bruce
- Bluewater District School Board
- Bruce Grey Catholic District School Board
- Conseil scolaire catholique Providence
- Georgian College, Owen Sound Campus
- Canadian Mental Health Association Grey Bruce Mental Health & Addiction Services
- Grey Bruce Health Unit
- Grey Bruce Integrated Health Coalition
- Ontario Health Team Planning Committee, Grey Bruce
- South West Local Health Integration Network
- City of Owen Sound
- Grey County
- Municipality of Arran-Elderslie
- Municipality of Brockton
- Municipality of Grey Highlands
- Municipality of Kincardine
- Municipality of Northern Bruce Peninsula
- Municipality of South Bruce

- Municipality of Southgate
- Municipality of West Grey
- Town of Hanover
- Town of Saugeen Shores
- Town of South Bruce Peninsula
- Town of the Blue Mountains
- Township of Chatsworth
- Township of Georgian Bluffs
- Township of Huron-Kinloss
- Bruce Grey Poverty Task Force
- Bruce Peninsula Safe Communities Committee
- Community Drug & Alcohol Strategy
- Council on Aging
- Southern Bruce County Safe Communities Committee
- Violence Prevention Grey Bruce
- Grey Highlands Police Service Board
- Owen Sound Police Service Board
- Collingwood and The Blue Mountains OPP
- Grey Bruce OPP
- Hanover Police Services
- Neyaashiinigmiing First Nation Police (OPP)
- Owen Sound Police Service
- Saugeen Shores Police Services
- South Bruce OPP
- West Grey Police Services