Corporate Services Committee Minutes

July 11, 2019
Township of Huron-Kinloss
21 Queen Street
Ripley ON N0G 2R0

Present
- Mitch Twolan, Warden
- Robert Buckle, Councillor
- Luke Charbonneau, Councillor
- Anne Eadie, Councillor
- Steve Hammell, Councillor
- Janice Jackson, Councillor
- Milt McIver, Councillor
- Chris Peabody, Councillor

Staff
- Murray Clarke, Acting Chief Administrative Officer
- Bettyanne Cobean, Director of Corporate Services
- Grace Dawson, Interim Library Director
- Christine MacDonald, Director of Human Services
- Cathy McGirr, Director of Museum & Cultural Services
- Michael McKeage, Director of Health Services
- Marianne Nero, Director of Human Resources
- Miguel Pelletier, Director of Transportation & Environmental Services
- Kara Van Myall, Director of Planning & Economic Development
- Darlene Batte, Deputy Clerk
- Donna Van Wyck, Clerk

1. Call to Order
The meeting was called to order at 11:27 a.m.

2. Declaration of Pecuniary Interest
There were no declarations of pecuniary interest.
3. Action Items


Moved by Councillor Luke Charbonneau
Seconded by Councillor Robert Buckle

That the Energy Conservation and Demand Management Plan 2019-2023
be approved for publication.

Carried

b. 215 Cayley Street - Lease Extension

Moved by Councillor Milt McIver
Seconded by Councillor Steve Hammell

That a by-law be introduced authorizing the execution of the Lease
Extension Agreement at 215 Cayley Street (Lease #10715) for a 5 year
term commencing May 1, 2020 to April 30, 2025 at a fee of $5,000 per
year plus application sales tax based on 50 days of use and a daily rate
of $100 per day.

Carried

c. Integrated Energy Performance Project Long Term Financing

Moved by Councillor Anne Eadie
Seconded by Councillor Luke Charbonneau

That a bylaw be introduced to approve the submission of an application
to Ontario Infrastructure and Lands Corporation for the long-term
financing of the Integrated Energy Performance project; and to
authorize the entering into of a rate offer letter agreement; and,

That the Treasurer be authorized to execute any related documentation.

Carried

d. One Time Federal Gas Tax and Provincial Funding

Moved by Councillor Milt McIver
Seconded by Councillor Steve Hammell

That the remaining $1,576,043 Federal Gas Tax top-up be assigned to
the following projects and that the 2019 budget be amended:
| 1. | Strategic Asset Management (additional)  
    - Facilities Assessment (Housing)  
    - Roads Assessment | $30,000  
                      $100,000 |
| 2. | Corporate Work Order Software (additional) | $100,000 |
| 3. | Speed/Traffic Measurement Camera Device | $4,000 |
| 4. | Speed Warning Signs | $20,000 |
| 5. | Jenny Street Construction (South Bruce Peninsula) | $30,000 |
| 6. | Cultural Action Plan & Archeology Master Plan (deleted from 2019 budget) | $100,000 |
| 7. | Integrated Transportation/Mobility Plan (additional) | $70,000 |
| 8. | To be assigned through Transportation & Environmental Services Department | $1,122,043 |
| 9. | Total One-Time Funding | $1,576,043 |

And that $50,000 of the Ministry of Municipal Affairs and Housing one time funding that was approved for Corporate Work Order Software be re-allocated to the Centre for Municipal Innovation project, and that the remaining $49,000 be considered during budget deliberations for the 2\textsuperscript{nd} and 3\textsuperscript{rd} year commitments.

Carried

e. **Owen Sound Regional Hospital Foundation**

Moved by Councillor Luke Charbonneau  
Seconded by Councillor Robert Buckle

That the request for funding from the Owen Sound Regional Hospital Foundation, totaling $400,000 over two years to support a new MRI (Magnetic Resonance Imaging) system, be considered in the 2020 budget.

Carried

4. **Information Items**

The following reports were received for information:

a. County Jail - Events 2019
b. Reserves and Reserve Funds Analysis
c. Summary of Awarded Tenders - Q2 2019
d. Working Capital Reserve
e. 2017 Annual Energy Consumption and Greenhouse Gas Emissions
f. 215 Cayley Street - Air Quality

g. Corporate Fleet Vehicles

h. Ontario Regulation 284/09 Budget Impacts - Annual Disclosure

5. Act on Recommendations

Moved by Councillor Milt McIver
Seconded by Councillor Luke Charbonneau

That in accordance with the Procedure By-law, staff be authorized and directed to give effect to the actions of the Corporate Services Committee in respect of all resolutions passed during the July 11, 2019 meeting.

Carried

6. Next Meeting

The next meeting of the Corporate Services Committee will take place on August 1, 2019 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

7. Adjournment

Moved by Councillor Anne Eadie
Seconded by Councillor Steve Hammell

That the meeting of the Corporate Services Committee adjourn at 11:45 p.m.

Carried

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Warden Mitch Twolan , Chair
Corporate Services Committee