1. Call to Order

The meeting was called to order at 12:50 p.m.

2. Declaration of Pecuniary Interest

Councillor Luke Charbonneau declared a pecuniary interest in relation to Agenda item 4 e) - Small-Scale On-Farm Business.
3. Delegations
   a. Presentation of 2018 Audited Financial Statements - Traci Smith, Partner BDO & Company

Ms. Traci Smith, Partner BDO & Company presented the 2018 Audited Financial Statements.

Susan Petrik, Deputy Treasurer and Connie Hutchinson, Financial Analyst joined the meeting at 12:55 p.m.

Councillor Anne Eadie joined the meeting at 1:02 p.m.

Connie Hutchinson and Susan Petrik withdrew from the Chambers following the presentation of the 2018 Audited Financial statements at 1:19 p.m.

4. Action Items
   a. Financial Statements 2018 Audited Results

Moved by Councillor Milt McIver
Seconded by Alternate Councillor Mark Goetz

That the Financial Statements 2018 Audited Results Report and the 2018 Financial Statements as presented by BDO & Company be accepted and received for information.

Carried

b. Ministry of Municipal Affairs & Housing New Funding Allocation

Moved by Councillor Luke Charbonneau
Seconded by Councillor Steve Hammell

That the Ministry of Municipal Affairs and Housing one-time funding, totaling $725,000, be allocated to the following projects and that the 2019 budget be amended as follows:
<table>
<thead>
<tr>
<th>Recommended Project</th>
<th>Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Strategic Asset Management</td>
<td>$150,000</td>
</tr>
<tr>
<td>-Facilities Assessment</td>
<td>$ 9,000</td>
</tr>
<tr>
<td>-Corporate Training</td>
<td></td>
</tr>
<tr>
<td>2. Corporate Work Order Software</td>
<td>$50,000</td>
</tr>
<tr>
<td>3. Replace Financial Software</td>
<td>$350,000</td>
</tr>
<tr>
<td>4. ESRI Planning Module</td>
<td>$47,000</td>
</tr>
<tr>
<td>5. Community Safety and Well Being Plan</td>
<td>$10,000</td>
</tr>
<tr>
<td>6. Generator at Museum - Alternate EOC</td>
<td>$50,000</td>
</tr>
<tr>
<td>7. 911 Addressing Signage on County Trails</td>
<td>$4,000</td>
</tr>
<tr>
<td>8. Museum Updated Strategic Plan</td>
<td>$30,000</td>
</tr>
<tr>
<td>9. Avanti (Human Resources) Software Enhancements</td>
<td>$25,000</td>
</tr>
<tr>
<td>10. Total Recommended allocation</td>
<td>$ 725,000</td>
</tr>
</tbody>
</table>

Carried

c. Federal Gas Tax Funding - One-Time Top-Up

Moved by Councillor Chris Peabody
Seconded by Councillor Luke Charbonneau

That $485,000 of the expected Federal Gas Tax top-up be assigned to the following projects once formal notification of Bruce County’s share has been received from AMO, and that the 2019 budget be amended:
<table>
<thead>
<tr>
<th>Recommended Project</th>
<th>Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Strategic Asset Management - Facilities Assessment - Roads Assessment</td>
<td>$50,000 $100,000</td>
</tr>
<tr>
<td>2. Corporate Work Order Software</td>
<td>$50,000</td>
</tr>
<tr>
<td>3. Integrated Transportation/ Mobility Plan</td>
<td>$100,000</td>
</tr>
<tr>
<td>4. Hydrogen Project Feasibility Study and Business Case</td>
<td>$125,000</td>
</tr>
<tr>
<td>5. Electric Vehicle Charging Stations</td>
<td>$30,000</td>
</tr>
<tr>
<td>6. 50% funding for the installation of street lights located at the intersection of Bruce County Road 20 and Farrell Drive</td>
<td>$30,000</td>
</tr>
<tr>
<td>7. Recommended allocation of Top-Up Federal Gas Tax</td>
<td>$485,000</td>
</tr>
</tbody>
</table>

Carried

d. **Strategic Asset Management Policy**

Moved by Councillor Milt McIver  
Seconded by Councillor Steve Hammell  
That the Strategic Asset Management Policy be adopted.  
Carried

e. **Small-Scale On-Farm Business Subclasses**

In accordance with his declaration, Councillor Luke Charbonneau withdrew from the Chambers.  
Moved by Councillor Milt McIver  
Seconded by Councillor Anne Eadie  
That the Small-Scale On-Farm Business Subclasses not be introduced in 2019, but considered with the 2020 tax policy review.  
Carried
f. Alternate Warden and Emergency Communications Plan
   Moved by Councillor Luke Charbonneau
   Seconded by Alternate Councillor Mark Goetz
   That the most recent Past Warden, elected to County Council, be appointed as the Alternate to the sitting Warden for emergency management purposes only; and,
   That the Emergency Communications Plan is for information.
   Carried

g. Tax Stabilization Reserve 2018 Activity and 2019 Recommendation
   Moved by Councillor Anne Eadie
   Seconded by Councillor Luke Charbonneau
   That $134,000 be transferred to the Tax Stabilization Reserve from the 2019 Planning & Development budget, as it is not required in 2019 as budgeted.
   Carried

5. Information Items
   The following reports were received for information:
   a. Long Term Financing - Corporate Projects - Next Steps
   b. Chesley Bridge Replacement - Funding Update
   c. 2019 Education Property Tax Rates

6. Act on Recommendations
   Moved by Alternate Councillor Mark Goetz
   Seconded by Councillor Luke Charbonneau
   That in accordance with the Procedure By-law, staff be authorized and directed to give effect to the actions of the Corporate Services Committee in respect of all resolutions passed during the May 2, 2019 meeting.
   Carried
7. **Next Meeting**

   The next meeting of the Corporate Services Committee will take place on June 13, 2019 in the Council Chambers, County Administration Centre, Walkerton, Ontario.

8. **Adjournment**

   Moved by Councillor Steve Hammell
   Seconded by Councillor Milt McIver

   That the meeting of the Corporate Services Committee adjourn at 1:57 p.m.

   Carried

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Warden Mitch Twolan, Chair

Corporate Services Committee