Memorandum of Understanding (MOU)

Between
Bruce Power
and
County of Bruce
and
Organization for Canadian Nuclear Industries
with respect to
Nuclear Economic Development & Innovation

BACKGROUND

- In September 2016, Bruce Power and the County of Bruce launched the Nuclear Economic Development and Innovation Initiative, a jointly funded partnership designed to leverage economic opportunities in communities across Bruce, Grey and Huron Counties, given Bruce Power's multi-year, multi-billion dollar investment program.
- The initiative has been a significant success with over 50 suppliers re-locating or expanding their presence in the tri-County region and Bruce County in particular.
- Geographically the initiative focuses on the region overall and is inclusive of Bruce, Grey and Huron Counties.
- In 2018, the Organization of Canadian Nuclear Industries also expanded with an Office located in Port Elgin, Ontario to service and support the many nuclear suppliers located in the region around the Bruce Power Site.

SCOPE

- The Initiative’s Scope is on the nuclear industry supply chain to expand and integrate businesses into the region while building the regional network and community capacity to support and sustain long term growth opportunity.
- The initiative will include a jointly funded position -among all three partner organizations and associated expenses to achieve:
- Expansion and growth of the nuclear supply chain in the Bruce, Grey, Huron region;
- Developing and delivering on the Nuclear Industry Investment Strategy;
- Raising awareness and supporting community capacity building to sustain long term growth opportunities, and
- Coordinating and managing the Nuclear Industry Regional Liaison Committee as the external engagement arm for the Initiative.
- Providing networking and other community engagement opportunities for regionally based companies and to encourage them to spend as much money in the local economy as practical.

- All three partner organizations are also active supporters of plans to establish Ontario’s Nuclear Innovation Institute (ONII). A key focus of the Nuclear Economic Development and Innovation activities in this MOU will be to ensure appropriate alignment with the ONII.

The partners accept the following Memorandum of Understanding (MOU).

**PURPOSE**

The purpose of this MOU is to outline the roles, responsibilities, funding and reporting structure for the mutually agreed upon Nuclear Economic Development and Innovation initiative.

**FULL TIME POSITION**

A full-time position will be established to manage and execute this program. The primary responsibility of this position is to coordinate and support the expansion and integration of the nuclear supply chain into the Bruce, Grey, Huron region.

All parties agree that the position will advance the following:

I. Represent all parties’ interests as it relates to advancing the Nuclear Economic Development and Innovation Initiative as outlined in the MOU;

II. Act as the main liaison between municipalities and nuclear supply chain companies to facilitate establishing (or expanding) a local presence;

III. Develop and maintain positive working relationships with local officials and provide ongoing updates and engagement to county and municipal governments;

IV. Coordinate with partner organizations to develop and maintain an inventory of underutilized assets in the region to support expansion opportunities;
V. Develop and implement a refreshed Nuclear Industry Investment Strategy for the term of this agreement that is underpinned by Bruce Power’s Life Extension investment programs, to guide the Initiative, track progress and monitor results;

VI. Support the nuclear supply chain in establishing a local presence and in integration into the region including (but not limited to):

   a. Provide options and support to find a suitable space to locate in;

   b. Provide information and resources on the region and contact information to support filling local positions, using local contractors etc;

   c. Lead in the development of joint media releases and office opening events to raise the profile of suppliers’ local presence, and

   d. Assist in ongoing integration initiatives of the local supply chain (e.g. Talk Tuesday’s; job fairs).

   e. Support suppliers in connecting with and working with Bruce Power.

VII. Manage and coordinate the agenda for the Regional Liaison Committee co-chaired by the three parties, and

VIII. Represent the Initiative and work with the nuclear supply chain to support the Indigenous Relations Suppliers Network (IRSN) building stringer linkages and opportunities with Indigenous Communities.

The position will be officially employed by OCNI from a contractual perspective and be based out of the existing office in Port Elgin which will be updated in branding to reflect this three-way partnership.

REPORTING, STEERING COMMITTEE & COMMUNICATIONS

The position will report to the Steering Committee which will consist of the President and CEO of OCNI, Bruce Power’s Executive Vice President of Corporate Affairs and Operational Services and the Chief Administrative Officer (CAO) with the County of Bruce as Steering Committee Co-Chairs. To ensure connection with the ONII Initiative the Executive Director will also be a Member of the Steering Committee.

All three organizations who are party to this MOU may add additional resources to the Steering Committee through a consensus with all parties. The Warden of the County of Bruce, President & CEO of Bruce Power and the Chair of ONII are ex-officio members
of the Committee who can participate at any point in the initiative should they choose to on any issue.

The position will ensure regular communications as follows:

- Bi-weekly update emails on supplier expansion progress and upcoming events to all three parties etc
- Monthly reports on activities undertaken to all three parties
- Coordinate bi-annual Regional Liaison Committee meetings
- Organize and coordinate an annual Nuclear Economic Development and Innovation Summit
- Carry-out other duties as required to communicate with key stakeholders
- An Annual Report published on the status of the Program

The position will have access to in-house resources as appropriate within Bruce Power, Bruce County and OCNI.

**FUNDING**

The total cost of this initiative on an annual basis is as follows:

- Full-time staff position (including expenses) $110,000 (up to)
- Office, Promotion & Communications $55,000

Total: $165,000

OCNI will act as the employer for the full-time position and administrator of costs included in this budget (including the collection and approval of expenditure of funds).

Annual funding for the initiative will be provided as follows:

- Bruce County $55,000
- Bruce Power $55,000
- OCNI $55,000

Total: $165,000
OCNI will work to determine the appropriate quarterly invoicing with Bruce Power and the Bruce County and on an annual basis provide a breakdown on the funds spent compared to budget with any surplus being reduced to contributions to the future year.

TERM

The MOU is effective May 1, 2019 and is effective for a 5-year period ending May 1, 2024.

CHANNEL OF COMMUNICATION AND NOTICES

For the purpose of facilitating the implementation of this memorandum, the single points of contact are:

Bruce County
Murray Clarke
A/Chief Administrative Officer
30 Park Street
Walkerton, Ontario
N0G 2V0
caob@brucecounty.on.ca

Bruce Power
James Scongack
Executive Vice President, Corporate Affairs & Operational Services
P.O. Box 1540
177 Tie Rd.,
Tiverton, ON
N0G 2T0
(519) 361-3900
James.scongack@brucepower.com

Organization of Canadian Nuclear Industries
Ron Oberth
President & CEO
Ron Oberth
1550 Kingston Road, Unit 219
Pickering, Ontario
L1V 1C3
Ron.oberth@ocni.ca