



## Bruce County Housing Corporation Annual General Meeting Minutes

April 18, 2024  
Council Chambers  
County Administration Centre, Walkerton

Present	Mark Goetz, Chair Chris Peabody, Vice Chair Luke Charbonneau, Director Kenneth Craig, Director	Steve Hammell, Director Jay Kirkland, Director Milt McIver, Director Don Murray, Director
Staff	Tina Metcalfe, Chief Executive Officer Tania Dickson, Officer	Lynn Hatten, Treasurer Linda White, Secretary
Also Present	Christine MacDonald, Chief Administrative Officer	Sean Morphy, Deputy Chief Administrative Officer Julie Ireland, Deputy Clerk

### 1. Call to Order

The meeting was called to order by Chair Goetz at 10:52 a.m.

The meeting minutes were recorded by Linda White, Secretary.

### 2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

### 3. Approval of Minutes

**BCHC-AGM-2024-001**

**Moved by** Director Steve Hammell

**Seconded by** Vice Chair Chris Peabody

That the minutes of the April 20, 2023 meeting of the Bruce County Housing Corporation Annual General Meeting be adopted as circulated.

**Carried**

#### 4. Action Items

##### a. Bruce County Housing Corporation 2024 Annual General Meeting

**Moved by** Director Milt McIver

**Seconded by** Director Don Murray

1. That Luke Charbonneau, Kenneth Craig, Mark Goetz, Steve Hammell, Jay Kirkland, Milt McIver, Donald Murray, and Chris Peabody all of whom are resident Canadians, be and are hereby appointed Directors of the Corporation and will hold office until the completion of the next Annual Meeting of the Voting Shareholder of the Corporation or until their successor is duly elected subject to the provisions of the by-laws of the Corporation and the provisions of the Business Corporations Act (Ontario).

2. That the following be appointed Officers of the Bruce County Housing Corporation to hold the office referred to opposite of their respective names:

Chair	Chris Peabody
Vice-Chair	Luke Charbonneau
Chief Executive Officer	Tina Metcalfe
Treasurer	Lynn Hatten
Secretary	Linda White
Officer	Devon Gordon
Officer	Tania Dickson

3. That BDO Canada LLP be appointed the accountants of the Bruce County Housing Corporation to hold office until the completion of the next Annual Meeting of the Voting Shareholder of the Corporation, or until a successor is appointed, at such remuneration as may be fixed by the Board of Directors and the Board of Directors is hereby authorized to fix such remuneration.
4. That Duncan, Linton LLP be appointed as the corporate solicitor of the Bruce County Housing Corporation until a successor is appointed.

5. That the unaudited financial statements as approved by the Shareholders at the proceeding meeting of the Shareholder be approved.
6. That all acts, by-laws, resolutions, contracts, proceedings, elections, appointments, and payments enacted, passed, made, done or taken by the Directors or Officers of the Bruce County Housing Corporation since the date of the last Annual Meeting of the Members of the Corporation be and the same are hereby approved, ratified and confirmed.
7. That the next Shareholders meeting, and Annual General Meeting will take place on April 17, 2025.

**Amendment:**

**BCHC-AGM-2024-002**

**Moved by** Director Kenneth Craig

**Seconded by** Director Luke Charbonneau

That article 7 of the motion be amended to include the words "or at the call of the Chair".

**Carried**

**Motion as Amended:**

**BCHC-AGM-2024-003**

**Moved by** Director Milt McIver

**Seconded by** Director Don Murray

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7. That the next Shareholders meeting, and Annual General Meeting will take place on April 17, 2025, or at the call of the Chair.

**Carried**

**5. Adjournment**

**BCHC-AGM-2024-004**

**Moved by** Vice Chair Chris Peabody

That the Bruce County Housing Corporation Annual General Meeting be adjourned at 10:46 a.m.

**Carried**

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Councillor Mark Goetz, Chair

Bruce County Housing Corporation