



Staff Report to Council - for Direction

Title: Archives Deaccession Report April 2025

From: Cathy McGirr, Director of Museum and Cultural Services

Date: May 1, 2025

Report Number: MUS-2025-010

Staff Recommendation:

That the items listed in Attachment 1, “Archival Items Recommended for Deaccession April 2025”, be approved for deaccession from the Bruce County Museum & Cultural Centre’s collection.

Report Summary:

Deaccessioning serves a vital role in healthy collections management. It allows the collection to be honed to comply with BCM&CC’s collections management policy and collecting. Items listed in Attachment 1 “Archival Items Recommended for Deaccession April 2025” are duplicated in the collection, outside of the collecting mandate, without provenance, collection redundancies, and/or in poor condition.

Background/Analysis:

The items recommended for deaccession are primarily related to the following work:

- Review of empty picture frames, in partnership with BCM&CC Collections staff
- Young Canada Works Archives Intern projects, processing large donations:
 - Bruce County Federation of Agriculture documents (A2011.077)
 - Albemarle Township Historical Society 1991 book planning documents (A2006.196)
- Re-housing work of Archives staff over the past five months

During these projects and work, items were added to the deaccession list when collection redundancies, duplication and non-compliance with BCM&CC’s Archives collecting mandate were noted.

Financial/Staffing/Legal/IT Considerations:

There are no financial, staffing, legal or IT considerations associated with this report.

Interdepartmental Consultation:

There was no interdepartmental consultation.

Link to Strategic Goals and Objectives:

There are no direct links to the County's strategic plan.

Strategic Goals

Strategic Goals

Link to Departmental Plan Goals and Objectives, if any:

Deaccessioning is an important part of maintaining a healthy collection and a key part of collections management. This directly supports the Museum's business plan.

Report Author:

Deb Sturdevant, Archivist

Departmental Approval:

Cathy McGirr, Director, Museum & Cultural Services

Approved for Submission:

Christine MacDonald, Chief Administrative Officer

Attachments:

Attachment 1: Archival Items Recommended for Deaccession April 2024