



Library Board Report

To: Members of the Bruce County Public Library Board
From: Brooke McLean, Director and CEO
Date: April 29, 2025
Subject: 2025 Q1 Strategic Action Plan Update

Purpose: This report is for information.

Report Summary: This report summarizes Bruce County Public Library's progress towards the operationalized activities that will allow Library Services to meet our strategic goals.

Background:

The Bruce County Public Library Board oversees the advancement of the Strategic Action Plan, developed by staff to operationalize the Board's strategic goals. Quarterly updates are provided to the Board to demonstrate progress and provide opportunity for review and discussion.

In the first quarter, the new website was launched and work undertaken to add meeting room and Book Club Kit bookings, anticipated to be complete in Q2. These solutions will enhance our virtual services while streamlining staff workflows.

The Community Volunteer Income Tax Program has been operating at the Chesley, Port Elgin, Kincardine, Walkerton, and Lucknow Branches. BCPL has partnered with Human Services to have a caseworker on-site at the Lucknow Branch to support clients with tax documentation. Staff will review the success of this pilot project following program completion at the end of April. A report on the 2025 income tax program will be brought to the Board in June.

Work undertaken to support staff includes developing foundational departmental and Every Child Ready to Read training. Staff are also working towards a new Health and Safety Advisory Committee (HSAC) structure and Terms of Reference.

Link to Strategic Plan

Trusted Community Connector
Digital Community Facilitator
Community Sharing Place

Link to Bruce County Strategic Plan

Community and Partnerships