



Board of Health Minutes

Date: Friday, December 20, 2024
Location: Electronic via Microsoft Teams & GBPH Boardroom
(101 17th Street East, Owen Sound ON N4K 0A5)
Time: 10:00 AM – 11:24 AM

Members Present: Ms. Sue Carleton Mr. Chris Peabody
Mr. Kevin Eccles Ms. Andrea Matrosovs
Ms. Helen-Claire Tingling Mr. Kenneth Craig
Mr. Chad Richards Mr. Nick Saunders

Regrets: Ms. Shirley Keaveney, Ms. Beverly Wilkins
Also Present: Dr. Ian Arra, Kim Rutherford, Denis Langlois
Special Guests:
Recording Secretary: Ms. Kellisa Webb

1.0 Call to Order

Chair Carleton called the meeting to order at 10:00 AM.

2.0 Roll Call

The roll call was called by the recording secretary. Quorum was declared.

3.0 Welcome to New Board Members and Recognition of Former Members Years of Service

The Chair welcomed new board members Andrea Matrosovs and Shirley Keaveney and acknowledged former members Sue Paterson and Brian Milne for their years of service.

A written statement from Ms. Sue Paterson on her departure from the Board was read by Chair Carleton.

“After much reflection, I decided to not reapply to be a member of the board. It has been an honour and immensely rewarding to serve alongside such dedicated professionals over the years.

This decision comes from a desire to open the door for fresh insights that can continue to drive the board’s mission forward. I believe that bringing in new perspectives will only enhance the incredible work that we have accomplished together.

Thank you for the camaraderie, support, and shared dedication throughout my tenure. It has been a memorable journey, and I look forward to seeing how the board will continue to grow and evolve while supporting population health and disease prevention in Grey and Bruce counties.”

The Medical Officer of Health proposed an event to recognize and thank former board members who left the Board over the past 4 years.

Moved by: Kenneth Craig

Seconded by: Kevin Eccles

“THAT, the Board of Health recognize past members in a formal setting”

Carried.

Nick Saunders joined the meeting at 10:04 AM.

Dr. Arra assumed the role of acting Chair to conduct the Chair election.

4.0 Elections

4.1 Board of Health | Chair

Acting Chair Dr. Arra invited nominations for Chair of the Board of Health for 2025.

Moved by: Helen-Claire Tingling

Seconded by: Kenneth Craig

“THAT, the Board of Health elect Nick Saunders as Chair of the Board of Health for Grey Bruce Public Health for 2025.”

Carried.

Moved by: Chad Richards

Seconded by: Chris Peabody

“THAT, the Board of Health elect Kenneth Craig as Chair of the Board of Health for Grey Bruce Public Health for 2025.”

Carried.

Acting Chair Dr. Arra called for nominations three times.

Kenneth Craig declined the nomination for Chair.

Nick Saunders accepted the nomination for Chair and was acclaimed Board of Health Chair for 2025.

4.2 Board of Health | Vice-Chair

Chair Nick Saunders invited nominations for Vice-Chair of the Board of Health for 2025.

Moved by: Andrea Matrosovs

Seconded by: Chris Peabody

“THAT, the Board of Health elect Kenneth Craig as Vice-Chair of the Board of Health for Grey Bruce Public Health for 2025.”

Carried.

Moved by: Helen-Claire Tingling

Seconded by: Kevin Eccles

“THAT, the Board of Health elect Chad Richards as Vice-Chair of the Board of Health for Grey Bruce Public Health for 2025.”

Carried.

Chair Saunders called for other nominations three times.

Kenneth Craig declined the nomination for Vice-Chair.

Chad Richards accepted the nomination for Vice-Chair and was acclaimed Board of Health Vice-Chair for 2025.

4.3 Appointment of the Executive Committee

Chair Saunders invited nominations or volunteers for the Executive Committee of the Board of Health for 2025.

Kevin Eccles and Sue Carleton volunteered to be members of the Executive Committee for 2025.

Moved by: Kenneth Craig

Seconded by: Chad Richards

“THAT, the Board of Health accept Sue Carleton and Kevin Eccles as members of the Executive Committee of the Board of Health for Grey Bruce Public Health for 2025.”

Carried.

5.0 Amendments to Agenda

None.

6.0 Approval of Agenda

Moved by: Kevin Eccles

Seconded by: Andrea Matrosovs

“THAT, the agenda for Friday, December 20, 2024, be approved as presented.”

Carried.

7.0 Disclosure of Pecuniary Interest

No disclosures of pecuniary interest were declared at this time.

8.0 Adoption of Minutes

8.1 Friday, November 22, 2024

8.2 Friday, November 29, 2024 – Executive Committee

The Medical Officer of Health addressed a question from the Board meeting on November 22, 2024, regarding cold chain incidents. He clarified that the number of incidents was higher than previous years due to a change in reporting criteria from the Ministry.

Moved by: Sue Carleton

Seconded by: Chris Peabody

“THAT, the minutes from Friday, November 22, 2024, and Friday, November 29, 2024, be approved by the Board of Health as presented.”

Carried.

9.0 Correspondence and Media Releases

9.1 Correspondence

- 9.1.1 Letter from the Chair of the Board of Health of Peterborough Public Health to the Deputy Premier of Ontario and Ontario Minister of Health, and the Canadian Minister of Health.
- 9.1.2 Letter from the Chair of the Board of Health of Peterborough Public Health to the Deputy Premier of Ontario and Ontario Minister of Health.
- 9.1.3 Letter from the Chair of the Board of Health for Public Health Sudbury & Districts to the Ontario Minister of Health.
- 9.1.4 Letter from the Chair of the Board of Health for Public Health Sudbury & Districts to Sudbury Mayor Paul Lefebvre.

The Medical Officer of Health provided a summary of the correspondence.

Moved by: Andrea Matrosovs

Seconded by: Chad Richards

“THAT, correspondence items 9.1.1 and 9.1.4 be received for information and items 9.1.2 and 9.1.3 be endorsed by the Board of Health.”

Carried.

9.2 Media Releases

- 9.2.1 Attacking Medication Misuse’ campaign highlights importance of properly disposing of old medications
- 9.2.2 GBPH encourages residents to test their homes for radon
- 9.2.3 GBPH issues Opioid Alert in response to one fatal, two non-fatal drug poisonings within 48-hour period
- 9.2.4 GBPH announces first local flu case of season
- 9.2.5 Opioid Alert issued following one fatal, five non-fatal suspected drug overdoses in Grey-Bruce
- 9.2.6 GBPH announces results of ‘Attacking Medication Misuse’ campaign

The Communications Co-ordinator provided a summary of the Media Releases.

Moved by: Andrea Matrosovs

Seconded by: Kenneth Craig

“THAT, the media releases be received by the Board of Health for information.”

Carried.

The Communication Coordinator left the meeting at 10:30

Chair Saunders suggested a media release to address those who may be grieving or alone during the holidays and encouraging neighbours to reach out during this time.

Moved by: Andrea Matrosovs

Seconded by: Sue Carleton

“THAT, a media release be drafted to bring attention to those grieving or alone during the holidays and encouraging neighbours to offer support.”

Carried.

10.0 Medical Officer of Health Update

10.1 Update – Surveillance Seasonal Influenza Trends

The Medical Officer of Health provided an update on seasonal Influenza trends and noted that Influenza activity remains in the low to medium level.

10.2 Opioid Situation Grey Bruce (STANDING ITEM)

The Medical Officer of Health shared that we continue to work with all partners on the opioid situation, and it remains one of the organizations main strategic goals.

10.3 Strengthening Public Health (STANDING ITEM)

The Medical Officer of Health provided an update from the Ministry confirming regulations changes in public health related to public pools, infectious diseases, and reporting. He also noted there are four volunteer merges happening in Ontario and the revised Ontario Public Health Standards will be implemented in 2026.

Moved by: Kevin Eccles

Seconded by: Chris Peabody

“THAT, the Medical Officer of Health update be received by the Board of Health for information.”

Carried.

11.0 Corporate Services

11.1 Financial Report | October 2024

The Senior Manager of Finance provided an update on the October 2024 Financial report and Capital Projects.

Moved by: Sue Carleton

Seconded by: Kenneth Craig

“THAT, the Financial Report for October 2024 be received by the Board of Health for information.”

Carried.

12.0 Other Business

12.1 2025 BOH Annual Planning and Reports Calendar and Meeting Schedule

Dr. Arra shared the draft 2025 Board of Health Annual Planning and Reports Calendar and 2025 meeting schedule for approval.

Moved by: Andrea Matrosovs

Seconded by: Sue Carlton

“THAT, the 2025 Board of Health Annual Planning Cycle and Reports Calendar and 2025 meeting schedule be approved as presented.”

Carried.

13.0 In-Camera

13.1 Adoption of In-Camera Minutes | Friday, August 23, 2024, Tuesday, September 10, 2024 (Executive Committee), Monday September 23, 2024 (Executive Committee), Friday, November 29, 2024 (Executive Committee) (4 items)

13.2 Advice Subject to Solicitor-Client Privilege [s. 239(2)(f)] (1 item)
An Update Related to Solicitor-Client Privilege

13.3 Labour Relations or Employee Negotiations [s.239(2)(D)] (1 item)
Wage Increase for Non-Union Staff

13.4 Adoption of Personal Matters About an Identifiable Individual, Including Municipal or Local Board Employees [s.239(2)(b)] (2 items)
Physician Consultant Recruitment Update
Annual Performance Review Update

Moved by: Helen-Clair Tingling

Seconded by: Chad Richards

“THAT, the Board of Health go into closed session at 10:56 AM to discuss the adoption of the in-camera minutes, 1 item related to advice that is subject to solicitor-client privilege, 1 item related to labour relations or employee negotiations, and 2 items regarding personal matters about an identifiable individual, including municipal or local board employees. FURTHER THAT, Dr. Arra, and Ms. Kellisa Webb shall remain present.”

Carried.

The meeting returned to open session at 11:18PM with Chair Nick Saunders presiding. Chair Saunders declared only the items stated in the motion to go in-camera were discussed

Dr. Arra and Kim Rutherford returned to the meeting at 11:20AM.

Moved by: Kenneth Craig

Seconded by: Kevin Eccles

“THAT, the Board of Health directs staff to proceed with the recommendation as per Board direction in the closed session.”

Carried.

14.0 Adjournment

Moved by: Chris Peabody

Seconded by: Kevin Eccles

“THAT, the Board of Health meeting be adjourned.”

Carried.

Chair Saunders declared the Board of Health meeting adjourned at 11:24AM, Friday, December 20, 2024.

Next Meeting:

Friday, January 24, 2025, 10:00 AM

X

Nick Saunders
Chairperson

X

Dr. Ian Arra
Medical Officer of Health

X

Kellisa Webb
Recording Secretary