



Bruce County Public Library Board Minutes

November 20, 2024
Library Headquarters - Port Elgin

Present	Chris Peabody, Warden Mark Goetz, Councillor (Chair) Don Murray, Councillor Jay Kirkland, Councillor	Sheila Barker Catherine Dickison Michael Moszynski (Vice-Chair)
Staff	Brooke McLean, Director of Library Services Jessica Nesbitt, Administrative Assistant	Joanna Aegard, Assistant Director of Library Services

1. Call to Order

The Chair called the order at 9:58 a.m.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Action Items

a. Minutes for approval

Moved by Catherine Dickison

Seconded by Jay Kirkland

That the minutes of the September 25, 2024 meeting be approved.

Carried

b. Policy Review

Moved by Sheila Barker

Seconded by Michael Moszynski

That the Operational- Interlibrary Loan policy be approved as presented;
and

That the Operational- Circulation policy be approved as presented.

Carried.

c. Community Volunteer Income Tax Program

Moved by Councillor Don Murray

Seconded by Jay Kirkland

That the Bruce County Public Library Board approve hiring a temporary, part-time administrative assistant to support the CVITP program, to be funded by the CVITP grant.

Carried

d. Fees and Charges

The Board discussed the proposed changes to the Library's fees and charges. In order to ensure that fees and charges amounts remain current, the Board provided the following direction:

Direction to Staff: review the Library's fees and charges and recommend any appropriate changes at least once per term.

Moved by Michael Moszynski

Seconded by Jay Kirkland

That the Bruce County Public Library Board increase exam proctoring fees to \$40.00 and processing fees to \$5.00 for all item types.

Carried

4. Information Items

The following reports were received for information:

a. Director's Report

The Board directed staff to review existing policies and report back on any policy changes required to support posting of external materials shared on our digital platforms.

b. Summer Reading Report

c. Usage Report

5. Other Business

Chair Goetz reported that he recently attended a meeting of the Bruce Grey Catholic District School Board, and the School Board expressed interest in exploring the potential for future partnerships with the Library.

6. Next Meeting

The next meeting of the Bruce County Library Board will take place on December 18, 2024 at the Lakeshore Hub

7. Adjournment

Moved by Warden Chris Peabody

That the meeting of the Bruce County Library adjourn at 11:17 a.m.

Original Signed By

Mark Goetz, Chair

Original signed by

Brooke McLean, Director

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