



Bruce County Housing Corporation Report - For Direction

Title: Appointment of Treasurer and Deputy Treasurer

From: Tina Metcalfe
Chief Executive Officer, Bruce County Housing Corporation

Date: November 21, 2024

Report Number: To be entered by Legislative Services.

Recommendation:

That the position of Deputy Treasurer be created as an officer of the Corporation; and

That the Deputy Treasurer shall be delegated the powers and duties of the Treasurer to act in the absence of the Treasurer, and to perform financial duties as assigned by the Treasurer; and

That Lynn Hatten be appointed Deputy Treasurer; and further,

That Sam Dinsmore be appointed Treasurer of the Bruce County Housing Corporation.

Report Summary:

This report recommends creating the position of Deputy Treasurer to act in the absence of the Treasurer; and to perform financial duties as assigned by the Treasurer.

The appointment of Treasurer and Deputy Treasurer are consistent with the appointments to these positions at the County of Bruce.

Background/Analysis:

The governing by-law for the Bruce County Housing Corporation provides for the appointment of the officers of the Corporation, including the Treasurer. It has been past practice that the position of Treasurer of the Board, be filled by the Treasurer of the County. This report recommends Sam Dinsmore be appointed as Treasurer to the Bruce County Housing Corporation.

The governing by-law also allows for the Board to appoint other officers as required. It is recommended that the Board create a Deputy Treasurer position to ensure the financial obligations the Corporation are fulfilled in the absence of the Treasurer; and that the Deputy Treasurer be authorized to perform other duties as assigned by Treasurer.

It is recommended that Lynn Hatten be appointed Deputy Treasurer to the Bruce County Housing Corporation.

Financial/Staffing/Legal/IT Considerations:

There are no financial impacts.

Report Author:

Linda White, Secretary

Departmental Approval:

Tina Metcalfe
Chief Executive Officer

Approved for Submission:

Christine MacDonald
Chief Administrative Officer

Attachments: