



Bruce County Housing Corporation Report - For Direction

Title: Purchasing Policy

From: Tina Metcalfe
Chief Executive Officer, Bruce County Housing Corporation

Date: October 17, 2024

Report Number: HS-2024-040

Recommendation:

That the County of Bruce's Purchasing Policy approved by By-law 2024-045 is hereby adopted by the Bruce County Housing Corporation; and

That any amendments or updates to the County of Bruce's Purchasing Policy shall be deemed approved and in effect for the Bruce County Housing Corporation.

Report Summary:

The Bruce County Housing Corporation (BCHC) is required to adopt a purchasing policy for the procurement of goods and services. This report recommends BCHC adopt the same Purchasing Policy as approved by Council for the County of Bruce. Any future amendments or updates to the County's policy will also be approved and applicable to BCHC.

Background/Analysis:

Section 270(2)(3) of the Municipal Act, 2001 requires a local housing authority, Bruce County Housing Corporation, to adopt and maintain policies with respect to its procurement of goods and services.

It has been past practice for BCHC to adhere to the same Purchasing Policy as the County of Bruce. In August 2024, the County of Bruce updated its Purchasing Policy; therefore, it is recommended that the BCHC pass a resolution to adopt Purchasing Policy as approved by By-law 2024-045 of the County of Bruce. Any future amendments or updates to the County's policy will also be approved and applicable to BCHC.

Financial/Staffing/Legal/IT Considerations:

There is no financial impact to this report.

Interdepartmental Consultation:

None.

Link to Strategic Goals and Objectives:

Report Author:

Linda White, Clerk

Departmental Approval:

Tina Metcalfe
Chief Executive Officer

Approved for Submission:

Christine MacDonald
Chief Administrative Officer

Attachments:

Purchasing Policy