



# Staff Report to Council - for Direction

**Title:** Donation Funds Utilization

**From:** Megan Garland, Director of Long Term Care and Senior Services

**Date:** August 1, 2024

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## Staff Recommendation:

That the use of \$16,000 from the Brucelea Haven Departmental Donation Reserve to implement the recommendation for Resident TV Enhancements and Staff Room Improvements be approved.

## Report Summary:

Friends and family members often donate funds to Brucelea Haven in memory of their loved ones, to be directed to resident and/or staff program enhancements.

## Background:

### Resident TV Enhancements

Resident council meets monthly to provide feedback to the home on areas of improvement. One area of improvement is enhancements to program spaces and availability of programs. The team has reviewed the feedback and has determined that the addition of TV's would be appropriate. This would create additional program space, opportunities for sharing home information, and in non-program times, the ability to watch television in a secondary communal space.

The proposed use of the \$ 6,000 will be used to add 6 televisions to offer enhanced program space, display home and meal information, and provide music and ambience.

### Staff Room Improvements

In December of 2023, a family member of a resident at Brucelea Haven donated \$10,000 to be used towards staff appreciation. The home conducted a survey with staff to determine how to best utilize the funds and determined that an upgrade to the staff room would be beneficial. The upgrades will include additional fridges, new seating (including outdoor seating) and updated décor.

Upgrading the staff room, will create a more inviting and supportive environment that acknowledges the hard work of the employees and enhances their experiences at Brucelea Haven. This will contribute to a healthier and happier team.

The family/resident who donated the funds continues to be a resident of Brucelea Haven and the home would like the resident to witness the staff benefits of their donation.

**Financial/Staffing/Legal/IT Considerations:**

The Brucelea Haven Departmental Donation Reserve currently carries a balance of \$132,419.47 for the betterment of resident care and experience at Brucelea Haven Long Term Care Home as well as for staff appreciation and training. The recommended use of funds would reduce this to \$ 116,419.47. There is no target minimum balance for donation reserves.

**Interdepartmental Consultation:**

The Long-Term Care and Senior Services team have consulted with the Corporate Services on the development of this report.

**Link to Strategic Goals and Objectives:**

Culture and Capacity - Be an employer of choice

**Report Author: Emily Kussmann, Administrator**

**Departmental Approval:**

Megan Garland

Director of Long-Term Care and Senior Services

**Approved for submission:**

Christine MacDonald  
Chief Administrative Officer