



Staff Report to Council - for Direction

Title: Annual Capital Spending Overages Report

From: Lynn Hatten, Acting Director of Corporate Services

Date: February 15, 2024

Staff Recommendation:

That the capital spending overages outlined in the report for 2023 be allowed to be absorbed in the yearend surplus or deficit as they are immaterial in nature.

Report Summary:

Annually the Corporate Services department reports on Capital spending overages to identify proposed funding to offset costs where necessary. Each year steps are taken to offset deficits on a department-by-department basis where possible. Occasionally there are emergency purchases that require immediate action, despite not having been budgeted. Dependent on materiality, these items may be brought forward immediately or reported at yearend. Staff are working on policy updates that would provide additional mechanisms to deal with these overages in year and reduce the administrative burden starting in 2024. Those recommendations will be brought forward in the coming months.

Background:

In 2023 there was minimal capital spending that exceeded budgets or could not be offset within the existing budget. The table summarizes the total capital overages by department.

Department	Overage	Description
CAO's Office	\$0	
Corporate Services	\$0	
Non-Departmental	\$0	
Information Technology	\$0	
Human Resources	\$0	
Paramedic Services	\$0	
Transportation & Environmental Services	\$0	
Human Services	\$3,409	Purchase of furniture, partially offset by funding, and unbudgeted computer purchases
Brucelea Haven	\$0	
Gateway Haven	\$0	

Department	Overage	Description
Museum	\$18,481	Air Quality Improvements project carryover from 2022 was understated. 2023 overage offsets with surplus created by project in prior year. Plus a small overage on Bruce Gallery Decking project
Library	\$0	
Planning and Development	\$851	Unbudgeted computer purchase
Total	\$22,741	

Based on the materiality of the amounts outlined in the table, there are no transfers from reserves or other funding sources recommended to offset the overages. Rather, it is recommended that the above can be absorbed within the operating surplus, and if the year ends in a deficit position a recommendation will be brought forward for the total amount at that time.

Financial/Staffing/Legal/IT Considerations:

The financial considerations are outlined in the report.

There are no staffing, legal or IT considerations associated with this report.

Interdepartmental Consultation:

All departments have reviewed annual capital spending and identified those projects to be carried over versus those that are complete.

Link to Strategic Goals and Objectives:

Growth and Innovation - Promote responsible growth

Departmental Approval:

Lynn Hatten, Acting Director of Corporate Services

Approved for Submission:

Christine MacDonald, Chief Administrative Officer