



# Striking Committee

**Title:** Long-Term Care Committee of Management - Terms of Reference

**From:** Warden Chris Peabody

**Date:** February 1, 2024

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## Recommendation:

That the Long-Term Care Committee of Management Terms of Reference be approved.

## Report Summary:

The Striking Committee has reviewed and recommends approval of the revised Terms of Reference for the Long-Term Care Committee of Management.

## Background:

The Fixing Long-Term Care Act requires the County appoint a Committee of Management. The attached Terms of Reference has been drafted to replace the brief description previously provided in the Procedural By-law.

Section 135(1) of the Fixing Long-Term Care Act requires Council to appoint, from among the members of council, a Committee of Management for the home(s). The Committee of Management is responsible for the governance oversight of long-term care homes.

The County's Committee of Management will serve both Brucelea Haven and Gateway Haven.

The attached draft Terms of Reference includes the following:

- establishes the roles and responsibilities for the Committee,
- the composition of the Committee includes all Council Members,
- the Warden will serve as Chair,
- Alternate Council Members are not considered members of the Committee. There is a provision for Council to appoint an alternative member in extenuating circumstances.
- the Committee will meet at least four times per year.

## Financial/Staffing/Legal/IT Considerations:

There are no financial considerations to this report.

**Report Author:**

Linda White, Clerk

**Approved for Submission:**

Christine MacDonald, Chief Administrative Officer