



# Staff Report to Council - for Direction

**Title:** Transportation & Environmental Services - Pre-Budget Approval Request

**From:** Adam Stanley, Director of Transportation and Environmental Services

**Date:** February 1, 2024

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## Staff Recommendation:

That approval be given, in advance of the 2025 capital budget approval, to commit to the purchase of one (1) tandem axle cab and chassis snowplow with a proposed budget of \$430,000.

## Report Summary:

As we have experienced in recent years, supply chain delays are still impacting the County's ability to procure specialty vehicles in a timely manner. Long lead times are still prevalent to procure snowplows used by the County. It is recommended that the purchase of the 2025 tandem axle cab and chassis snowplow, scheduled for procurement in 2025, be pursued as soon as possible. The cab and chassis for a snowplow being ordered will only be available in 2025 if we commit to the "build window" this month.

## Background:

This vehicle will be sourced through the CANOE Procurement Group/LAS (a co-operative buying group). The Purchasing Policy allows the County to participate through Cooperative Purchasing whereby a competitive bid has already been completed by the Procurement Group. This is the same approach taken to acquire a tandem snowplow scheduled for delivery in 2024. It is likely that the need for pre-budget approvals to satisfy the long lead times required for specialty vehicles will continue until the supply chain is able to catch up to the demand. Should this request not be granted, the snowplow would be commissioned in 2026, which would impact the County's winter operations and maintenance.

## Financial/Staffing/Legal/IT Considerations:

The Capital Project in the 2025 budget is TS 2021-048 Capital Housing-Vehicle/Equipment with a proposed budget of \$430,000. The purchase is consistent with the vehicle replacement schedule.

**Interdepartmental Consultation:**

The Corporate Services Department were consulted with the preparation of this report regarding financing and purchasing policy requirements.

**Link to Strategic Goals and Objectives:**

Environment and Climate Change - Build capacity to adapt to and mitigate the impacts of climate change

**Link to Departmental Plan Goals and Objectives, if any:**

Eliminate our own red tape - All work processes designed for the fewest steps and easiest completion.

Deliver on the values of “service excellence”.

**Report Author:**

Bill Hayes, Operations Manager

**Departmental Approval:**

Adam Stanley, Director

**Approved for Submission:**

Sean Morphy, Deputy Chief Administrative Officer