



## Board Report

**To:** Mark Goetz, Chair and  
Members of the Bruce County Housing Corporation

**From:** Tina Metcalfe  
Chief Executive Officer

**Date:** February 1, 2024

**Re:** Resignation and Appointment of Treasurer

---

### Staff Recommendation:

That the Board accept the resignation of the Treasurer, Edward Henley effective January 26, 2024; and

That the Board appoint Lynn Hatten to the role of Treasurer effective January 26, 2024.

### Background:

Edward Henley resigned from his role as Director, Corporate Services on January 26, 2024. As the Director, Corporate Services, he was appointed by the Board of Directors to the position of Treasurer.

It is recommended that the County's Deputy Treasurer Lynn Hatten, be appointed as Treasurer for the Board until such time as a County Treasurer is appointed.

### Financial/Staffing/Legal/IT Considerations:

There are no financial, staffing, legal or IT considerations associated with this report.

### Interdepartmental Consultation:

The Office of the CAO was consulted on this report.

### Link to Strategic Goals and Elements:

Although this report does not relate specifically to the Strategic Goals and Elements it is in keeping with the Business Corporations Act and procedural requirement and good governance.

### Report Author:

Tania Dickson, Officer

Bruce County Housing Corporation

**Departmental Approval:**

Tina Metcalfe  
Chief Executive Officer

**Approved for Submission:**

Sean Morphy  
Deputy Chief Administrative Officer