



Staff Report to Council - for Direction

Title: Policy Report - December 2023

From: Cathy McGirr, Director of Museum and Cultural Services

Date: December 7, 2023

Staff Recommendation:

That the revisions as outlined in the report for the Visitor Policy and the Serving & Consumption of Alcohol Policy be approved.

Report Summary:

Report outlines minor revisions in both policies.

Background:

The Museum is governed by standards outlined by the Ministry of Heritage, Sport, Tourism and Culture Industries. The 10 standards for community museums represent the minimum requirement for the operation of a good community museum and are necessary to qualify for the Canadian Museum Operating Grant (CMOG). The Visitor Policy and the Serving & Consumption of Alcohol Policy are not part of the 10 standards.

Visitor Policy Revisions

Section: Procedure

Change: Addition - Accessibility section “additional information regarding the collapsible ramp.”

Serving & Consumption of Alcohol Policy Revisions

Section: Procedure

Change: Addition - High Risk Event Definition - updated to include detail of a high risk event.

Addition - Alcohol Servers and Monitors section - updated AGCO requirements for new and existing liquor training certificates (Smart Serve).

Addition - Hours for Sale and Consumption of Alcohol section - revisions to the hours alcohol may be served and well as the clearing of alcohol after and event.

Revision - Other Responsibilities section - 4th bullet, change “participate” to “co-operate”.

Financial/Staffing/Legal/IT Considerations:

There are no financial, staffing, legal or IT considerations associated with this report.

Interdepartmental Consultation:

Interdepartmental consultation with Corporate Services for the Serving & Consumption of Alcohol Policy has occurred.

Link to Strategic Goals and Objectives:

Culture and Capacity - Ensure a positive, inclusive and accountable work culture

This report aligns with the County's value of Good Governance.

Link to Departmental Plan Goals and Objectives, if any:

Policy development and revisions are part of the overall best practice for community museums.

Report Author:

Cathy McGirr, Director, Museum & Cultural Services

Approved for Submission:

Christine MacDonald, Deputy Chief Administrative Officer