



Committee Report

To: Councillor Garry Michi, Chair and
Members of the Museum Committee

From: Cathy McGirr
Director, Museum & Cultural Services

Date: September 7, 2023

Re: Request for Transfer of Reserve Funds, Detailed Component
Requirements, and Implementation Plan

Staff Recommendation:

That the funds required to complete the Detailed Component Requirements and Implementation Plan for the Bruce County Museum & Cultural Centre, at the cost of \$37,894.85 plus HST and any minor adjustments that have not yet been identified, be approved, and financed from the Tax Stabilization Reserve (TSR).

Background:

In the June committee report, we informed committee of some failures to the 1878 Schoolhouse and that assessment work would be required, to understand the cause of failures and determine the scope of work required.

Over the summer initial assessments have been completed by the consulting firm of Allen Avis and a further aerial assessment is to be completed in September. Once the aerial assessment is complete, we will have a detailed project estimate and timeframe for our 2024 capital projects budget.

Financial/Staffing/Legal/IT Considerations:

The TSR Reserve Account, with \$1,574,422 of available funds, will be reduced by approximately \$37,894.85 plus HST and room for any minor adjustments that have not yet been identified. There are no staffing, legal or IT considerations associated with this report.

Interdepartmental Consultation:

Interdepartmental consultation has occurred with Corporate Services (Finance) and the Facilities Services Division

Link to Strategic Goals and Elements:

Goal #6 - Explore alternative options to improve efficiency and service.

Report Author:

Cathy McGirr

Director, Museum & Cultural Services

Tony Ban
Facilities Manager

Approved for Submission:

Christine MacDonald
Deputy Chief Administrative Officer