



Committee Report

To: Warden and
Members of the Corporate Services Committee

From: Edward Henley
Director of Corporate Services

Date: December 1, 2022

Re: Summary of Purchasing Policy Suspension Approvals - Q3 2022

Staff Recommendation:

The Summary of Purchasing Policy Suspension Approvals - Q3 2022 report is for information.

Background:

According to the requirements of the Bruce County Purchasing and Procurement Policy, the approved Purchasing Policy Suspensions will be communicated to Committee.

The following table summarizes the approved purchases between July 1 and September 30, 2022, by all Departments.

DATE	DEPT.	POLICY EXEMPTION	DESCRIPTION OF SERVICE	VENDOR	PRICE (excl. tax)
07-18-22	P&D	7.1.1 e	Application Technician Services and Planning Review Services	MHBC	Not to exceed \$50,000
09-13-22	T&ES	7.1.1 d	Winter Sand - Lucknow (no bids received through RFT).	Johnston Bros. (Bothwell) Ltd.	\$50,220
09-13-22	T&ES	7.1.1 d	Winter Sand - Wiarton (no bids received through RFT).	Johnston Bros. (Bothwell Ltd.)	\$91,225

Financial/Staffing/Legal/IT Considerations:

There are no financial, staffing, legal or IT considerations associated with this report.

Interdepartmental Consultation:

Specifications, funding, and Purchasing Policy requirements are reviewed by Purchasing Manager and/or Corporate Services Director and Chief Administrator Officer for approval prior to purchase.

Link to Strategic Goals and Elements:

Goal # 5 - Eliminate our own red tape:

Element E - Focus on the internal and the external customer/client needs first.

Goal # 6 - Explore alternate options to improve efficiency and service.

Element C - Look for economy of scale or shared services among our departments and our communities.

Report Author:

Jennifer Smith, Purchasing Manager

Departmental Approval:

Edward Henley

Director of Corporate Services

Approved for Submission:

Derrick Thomson

Chief Administrative Officer

Appendix A

Policy Exemption No.	Description
7.1.1 d	When the required good or service is in short supply due to market conditions.
7.1.1 e	When a Consultant/Contractor has been used to provide a service, and additional work is required that builds upon or is dependent upon the previous work undertaken, and when it could not reasonably be determined at the time the original work was approved additional service would be required.