



Committee Report

To: Councillor Milt McIver, Chair and
Members of the Transportation & Environmental Services
Committee

From: Amanda Froese
Director of Transportation & Environmental Services

Date: September 15, 2022

Re: Forklift Purchase with Reserve Funds

Staff Recommendation:

That the 2022 budget be amended to include funding to purchase a forklift, to replace the existing forklift that has now been condemned, in the amount of up to \$50,000 from the Machinery and Equipment Reserve.

Background:

The Transportation and Environmental Services Department currently has a 1975 Hyster P80A 8000lb forklift in its fleet. Certification inspections are completed yearly on this type of equipment and the outcome of this year's inspection was that the machine has been condemned due to failing safety equipment. The forklift is an integral part of our department's fleet and is utilized daily and therefore should be replaced. Rental options have been investigated and was found to be cost prohibitive. The department is requesting to utilize up to \$50,000 of the machinery and equipment reserve to purchase a replacement.

Financial/Staffing/Legal/IT Considerations:

The T&ES Machinery and Equipment reserve was reviewed to ensure sufficient funds are available. The T&ES vehicle replacement plan has been adjusted to reflect the future costs of replacement vehicles as well as adjusting required input into reserve for future years.

Interdepartmental Consultation:

The Corporate Services Department were consulted on this report.

Link to Strategic Goals and Elements:

Strategic Goal #5 - Eliminate Our Own Red Tape

Element A - All work processes designed for the fewest steps and easiest completion

Strategic Goal #6 - Explore Alternative Options to Improve Efficiency, Services

Element C - Look for Economy of Scale or Shared Services Among Our Departments and Our Communities

Element E - Eliminate duplication of Services

Report Author:

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Departmental Approval:

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Approved for Submission:

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