



Director's Report December 2018

1. FACILITIES

- a. The Mildmay branch had some mortar missing from the glass block at the back of the building making the glass wall unstable. The municipality came on November 23 to reinforce the glass block while they wait for a replacement window. The glass block will be replaced by 3 vinyl windows. The municipality expects delivery of the replacement windows within a month.

2. PERSONNEL

- a. Recruitment for the interim Library Director started in November. Interviews are pending.
- b. Ongoing recruitment continues in some clerk positions.

3. STRATEGIC PLAN

- a. The Q4 update will be reported in the January 2019 meeting.

4. ADMINISTRATION

- a. **Bookmobile Project Update:** In November, the Bookmobile Working Group consisting of Grant Robertson, Kristina Ackerman, Kathryn Hauck, Tracey Knapp, and Cassie Wood hosted a trivia night at the Port Elgin Legion. Nine teams competed for the title of trivia champion!

In light of the immense organizational change coming in 2019, the major fundraising campaign and purchase of the Bookmobile will be postponed until 2020. We will continue to build awareness in the community in 2019 by requesting feedback through a survey and selling merchandise to show support for the Bookmobile.

West Grey Public Library CEO, Kim Storz contacted me to express interest in the Bookmobile travelling to Elmwood since the Elmwood Resource Centre will be closing in 2019. Ms. Storz provided statistics for visits to the Resource Centre in the last 10 months of Bruce County and West Grey residents. The statistics are listed in the table below. As of December 12, 2018, there are approximately 117 West Grey residents with active Bruce County Public Library cards. My response to Ms. Storz is attached in the Correspondence section.



**2018 Visits to Elmwood Resource Centre
by West Grey and Bruce County Residents**

MONTH	TOTAL VISITS	WEST GREY RESIDENTS	BRUCE COUNTY RESIDENTS
JANUARY	23	7	16
FEBRUARY	33	10	18
MARCH	55	15	31
APRIL	62	15	31
MAY	54	16	33
JUNE	40	13	23
JULY	52	4	41
AUGUST	55	13	40
SEPTEMBER	39	13	18
OCTOBER	42	16	26

b. **Leased Vehicle:** The Q4 update will be reported in the January 2019 meeting.

5. GOVERNMENT

- a. **2019 Draft Business Plan:** Attached for your review
- b. **2019 Draft Operating Budget:** Attached for your review
- c. **2019 Draft Capital Budget:** Attached for your review

ACTION ITEMS:

That the 2019 draft operating budget be approved by the board to move forward to County Council.

That the 2019 draft capital budget be approved by the board to move forward to County Council.

That the 2019 draft business plan be approved by the board to move forward to County Council.