

THE CORPORATION OF THE TOWN OF SAUGEEN SHORES
COMMITTEE OF WHOLE MINUTES
April 25, 2022

The Committee of Whole Meeting of the Council of the Town of Saugeen Shores was held on Monday, April 25, 2022 at 6:30 p.m. using a hybrid meeting of in-person and electronic.

PRESENT

Mayor Luke Charbonneau
Deputy Mayor Don Matheson
Vice-Deputy Mayor Mike Myatt
Councillor Matt Carr
Councillor John Divinski
Councillor Cheryl Grace
Councillor Jami Smith

STAFF MEMBERS

Kristan Shrider, Acting Chief Administrative Officer
Linda White, Clerk
Jim Bundschuh, Director, Corporate Services
Janice Stubbs, Manager, Human Resources
Jay Pausner, Supervisor, Development Services
Heather Hyde, Economic Development Officer
Sybrielle Wang, Housing Coordinator
Coreena Smith, Planner
Barbara Mugabe, Planner

ABSENT

Councillor Mini Jacques
Councillor Dave Myette

1.0 Call to Order of Committee of Whole

Mayor Charbonneau called to order at 6:30 p.m.

2.0 Disclosure of Pecuniary Interest and Nature

No pecuniary interests were disclosed.

3.0 Additions, Deletions, Amendments to the Agenda

4.0 Open Forum

5.0 Delegations

**5.1. Robert Stanley, Co-Chair, Lamont Sports Park Fundraising Committee
June 4, 2022 Campaign Launch**

Robert Stanley, Co-Chair of the Lamont Sports Park Fundraising Committee provided Council with a status update on the recent success of the quiet ask component of the Illuminating Dream Fundraising Campaign and on the launch of the public fundraising campaign at the Park scheduled for June 4th 2022. Mr. Stanley announced that there is a corporate sponsor for the day's events at the Park on June 4th, expressed his appreciation to the Town of Saugeen Shores and recognition to the Campaign Team. Mr. Stanley presented a video currently being used for presentations to local businesses. Mr. Stanley expressed confidence in reaching the fundraising goal of \$1 million dollars in the near future.

6.0 Public Meeting

7.0 Report of Municipal Officers / Committees

7.1 Public Notice

7.2 General Government

7.2.1 Staff Report - Flexible Work Arrangement Policy

The Committee received a report regarding the Flexible Work Arrangement Policy. In 2020, the pandemic created a situation in which a number of employees transition to work from home in response to Provincial mandates to permit working from home, while continuing to provide municipal services to the public. With employees now returned to the office, a review of research into best practices and feedback from employees supports the direction to implement a remote work arrangement. The Policy provides for remote work and flexible work arrangements for full-time non-union staff.

The Committee recommended that Council approve the Flexible Work Arrangement Policy, to include the option for remote work agreements, in addition to the existing flexible schedule agreements in place under the current Policy.

7.3 Infrastructure and Development

7.3.1 Staff Report - Southampton Water Pollution Control Plant (WPCP) Class EA Presentation by Consultant

The Committee received a report and presentation regarding the Southampton Water Pollution Control Plant Class EA. At the December 10th, 2018 meeting, Council authorized Ainley & Associates to conduct a Schedule C Municipal Class Environmental Assessment for the Southampton Water Pollution Control Plant to enable it to continue to serve the future needs of Saugeen Shores. The final Environmental Study Report presented by the Ainley Group concludes the EA process. The next steps in the process include issuing and awarding the Request for Proposal for engineering design for Phase 1 in spring of 2022; preparing the detailed design of Phase 1 works and cost estimate for the 2023 budget; awarding the contract for construction in 2023; start-up and commissioning to put expanded facility into service in 2025.

The Committee recommended the approval of the final Environmental Study Report for the Southampton Water Pollution Control Plant Class Environment Assessment.

7.3.2 L-2022-001

Jordan Moncrieff and Brendan Watson 827 Elgin Street

Barbara Mugabe, Planner presented her report regarding the above noted application. The Official Plan Amendment Application is seeking to permit a secondary dwelling unit on the second storey of an existing detached garage. The local Official Plan currently permits a secondary unit within a detached dwelling, semi-detached dwelling or a row house dwelling in the Residential designation. The subject land is 827 Elgin Street in Port Elgin and is occupied by a single detached dwelling, a detached garage and two sheds. The rear lot line abuts an alley. The statutory public meeting was held on March 21, 2022. This report outlines how the concerns raised have been or will be addressed in addition to presenting staff's recommendation for this application.

The Committee recommended that Council approve Official Plan Amendment Number L-2022-001 for the lands described as 827 Elgin Street and that the By-law be forwarded to Council for adoption and the County Council for approval.

7.3.3 41T-2016-02.46 and Z-2021-093

Barry's Construction & Insulation Ltd. Bluewater Estates Subdivision Ivings Drive/Ridge Street

Coreena Smith, Planner presented her report regarding the above noted application. The application proposes a revision to an existing Draft Approved Plan of Subdivision,

northwest of Highway 21 and Bruce Road 25 in Port Elgin. The revision proposes to create:

- 19 townhouse dwelling lots on Ridge Street; and,
- 1 additional single detached dwelling lot on Ivings Drive.

The related Zoning By-law Amendment application proposes to rezone the proposed lots on Ridge Street from R4-2 to R4-22 - Residential Fourth Density Special with a reduced interior side yard width and increased lot coverage for the street townhouse dwellings. A Zoning By-law Amendment is not required on Ivings Drive. If approved, the proposal would accommodate a revised mix of dwelling types. The Planner noted that the Owner of 312 Ridge Street submitted a comment of concern regarding the proposal not being compatible with the existing single-family homes in this area and suggested the townhomes would be better suited elsewhere. The Planner explained that mix of housing types is appropriate planning within neighbourhoods. The Committee directed that Clause 23 of the Draft Plan Conditions be removed regarding the Bluewater District School Board.

The Committee recommended that Council provide direction to the County of Bruce Approval Authority to approve major revisions to Draft Plan of Subdivision 41T-2016-02.46 in accordance with the modified Conditions of Draft Plan of Subdivision Approval, as amended by removing Clause 23 regarding the Bluewater District School Board; and

That Council approve Zoning By-law Amendment Z-2021-093 as attached and the By-law be forwarded to Council for adoption.

7.3.4 Staff Report - Bill 109 Changes

The Committee received a report regarding the Bill 109, More Homes for Everybody Act. The Province announced the 'More Homes for Everyone Plan' (Bill 109 and other matters), which outlines how Ontario will increase housing supply faster. The Staff Report made recommendations and comments, to be forwarded to the Ministry for consideration. In addition to the staff comments, the letter to the Ministry is to express Council's disappointment that this legislation received Royal Assent prior to the commenting period concluding. The letter is to be copied to Minister Lisa Thompson.

Moved by: Councillor Divinski Seconded by: Councillor Grace

That Council express disappointment that this legislation received Royal Assent prior to the commenting period concluding.

Carried

The Committee recommended that Council endorse this Report to be forwarded to the Ministry as comments on Bill 109.

7.3.5 Staff Report - Future Proposals for Development in Ontario

The Committee received a report regarding the future proposals for development in Ontario. The Province has asked communities for input on future proposals they are contemplating: Housing in Rural and Northern Communities, Opportunities to increase Middle Housing and Gentle Density and Access to Provincial Financing for Non-Profit Housing Providers. The Report outlined comments to be forwarded to the Ministry. Staff were directed to include a comment requesting inclusionary zoning.

The Committee recommended that Council endorse this Report to be forwarded to the Ministry as comments on future proposals for development in Ontario.

7.3.6 Staff Report - Southampton Landing Trails and Parks

The Committee received a report regarding the Southampton Landing Subdivision. The subdivision has been approved to integrate parkland within the subdivision. In order to install all the works, it is recommended to share costs with the Developer to complete the trail and park system within the subdivision.

The Committee recommended that Council authorize the sharing of costs in the amount of \$93,000 to facilitate the installation of a trail and park system within the Southampton Landing Subdivision; and

That Council authorize the Director of Community Services and Operations to execute an agreement with the developer to facilitate the cost sharing arrangement.

7.4 Community Services / Parks and Recreation

7.4.1 Staff Report - Port Elgin Beach Volleyball Lease Agreement

The Committee received a report regarding the Port Elgin beach volleyball Lease Agreement. The Report recommends a one-year Lease Agreement with 2402918 Ontario Inc. c/o Robert Fawcett, Social Athletics of Saugeen Shores (SASS), for beach volleyball purposes on the Port Elgin Main Beach, commencing June 5, 2022, and expiring September 8, 2022.

The Committee recommends that Council pass a By-law to authorize the Lease Agreement with Social Athletics of Saugeen Shores.

7.5 Protective Services

7.6 Communications / Petitions for Committee of Whole Action

7.7 Communications / Petitions for Committee of Whole Information

The following correspondence was provided for information:

7.7.1 World Press Freedom Day Proclamation in Saugeen Shores

7.7.2 SMART Minutes

7.7.3 Police Board Minutes - March 16, 2022

7.7.4 BASWR Minutes

7.7.5 Southampton BIA Minutes - March 31, 2022

8.0 Reports of Municipal Councillors' / Policy

9.0 Report of Department Heads

9.1. Information Report - 2023 Scotties/Tankard Ontario Curling Championships

The Committee received a report regarding the 2023 Scotties/Tankard Ontario Curling Championships. The Town of Saugeen Shores has been invited to host the 2023 Women's Scotties and Men's Tankard Ontario curling championships from January 20 to 29th, 2023 at Saugeen Shores Community Complex (The Plex). The Port Elgin Curling Club and the Steering Committee has successfully negotiated an agreement with CurlON. Staff will be proceeding to negotiate a permit for the event. Staff were encouraged to work with the existing ice users and neighbouring municipalities to find alternative ice rental options for the hockey and figure skating users.

9.2. Information Report - Manager of Asset Management Position

The Committee received a report regarding the new Manager of Asset Management job position. The report was provided as an update on the recruitment of the new Manager, Asset Management position that was recommended and approved through the Municipal Service Delivery Review and 2022 Budget.

10.0 New Business

11.0 Closed to Public

12.0 Adjournment

Moved by Deputy Mayor Matheson and Seconded by Councillor Smith that this meeting adjourn at 8:58 p.m.