

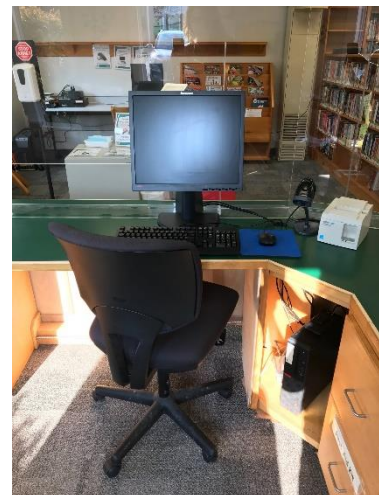
Director's Report October 2020

1. FACILITIES

- a. **Cabling upgrades:** Cabling upgrades have been completed at the Cargill and Tiverton branches. Computer hardware has been relocated out of reach of the public, preventing damage while also clearing public workstations. Relocating the Tiverton public access computer to the back wall ensures physical distancing.



- b. **Ripley desk:** Modifications have been made to the circulation desk in Ripley to improve ergonomics.



2. PERSONNEL

- a. **Recruitment:** Recruitment for the Port Elgin/Southampton Lead Branch Supervisor is ongoing.
- b. **Retirement:** Following more than 15 years of service to Bruce County Public Library, Heather McCarron is retiring at the end of October. Ms. McCarron has been supporting the Wiarton and Sauble Beach Branches as Temporary Lead Branch Supervisor since March 2019. Prior to that she was the Assistant Branch Supervisor for the Chesley/Tara/Paisley home service area. Recruitment for an Assistant Branch Supervisor is underway.
- c. **Paisley Branch Clerk:** Following the resignation of Clerk Bryce McDiarmid, Susan Wemp is transitioning from the Mildmay Branch to the Paisley Branch.
- d. **Resignation:** Ripley/Lucknow Branch Supervisor Danielle Bettridge has submitted her resignation. Recruitment for her replacement is underway.

3. STRATEGIC PLAN

- a. The Q3 Strategic Plan Update is attached for information.

4. ADMINISTRATION

- a. **Q3 Financial Update:** The Q3 Financial update will be provided in October.
- b. **Q3 Business Plan Update:** The Q3 Business Plan update is attached for information.
- c. **Ontario Library Consortium:** Library Director Brooke McLean is the new member-at-large for the Ontario Library Consortium.
- d. **Amalgamation of Southern Ontario Library Services (SOLS) and Ontario Library Services-North (OLS-N):** SOLS and OLS-N will amalgamate and form the Ontario Library Service led by CEO Melissa D'Onofrio-Jones, effective April 1, 2020.
- e. **Annual Report:** The 2019 Annual Report is attached for information.
- f. **Report on Meeting Options:** This report is attached for discussion.