

FRIENDS OF THE PORT ELGIN BRANCH LIBRARY
2017-2018 ANNUAL MEETING
MINUTES

Present: Deb Seyler, Kathy Samson, JoAnn Bowen, Jackie Firth, Nancy Bonham, JoAnne Hamer
Anne Judd, Dianne Gowan

No minutes of the 2016-2017 annual meeting available.

Treasurer's Report

Anne Judd made a motion that in place of a full financial report we will note that the credit union balance as of May 31st is \$4426.97 Seconded by Nancy. Carried.
Dianne will get a full year print out of the bank statement.

The year end report was presented . We made additions and corrections and these will be processed before the report is forwarded to the Headquarters

Election of Officers to the Executive for the year 2018-2019 presented by member at large—Nancy Bonham

Jackie Firth was nominated for Member At Large by Nancy Bonham, seconded by JoAnn Bowen. Carried

JoAnn Bowen was nominated by Deb Seyler for Vice Chair and seconded by Nancy Bonham . Carried
Anne moved for nominations to be closed. Seconded by Jackie. Carried.
All positions were filled.

EXECUTIVE FOR 2018-2019

Chair--- Deb Seyler-- 2nd year

Vice Chair --JoAnn Bowen-- 1st year

Secretary-- Jo-Anne Hamer --2nd year

Treasurer---Dianne Gowen-- 2nd year

Member at Large-- Jackie Firth --1st year

Annual meeting adjourned 10 a.m.

Submitted by Jo-Anne Hamer

[illegible]

Friends of the PE Branch Library Petty Cash

Date	Petty Cash	Equipment	Craft Kits	Note Cards	Books	Book Bags	Gifts	Library Programs	Refreshment	Toys	Science/ Curiousity	Donation	Misc
01-Aug-18								6.50					
01-Aug-18								2.85					
02-Aug-18									12.00				
08-Aug-18								16.40					
09-Aug-18			-30.00										
13-Aug-18						-15.00							
13-Aug-18			-30.00										
15-Aug-18					-10.00								
21-Aug-18								9.05					
22-Aug-18								4.00					
02-Aug-18								8.50					
22-Aug-18								9.05					
22-Aug-18								8.40					
24-Aug-18			15.60										
27-Aug-18						-10.00							
27-Aug-18								2.85					
27-Aug-18									17.15				
29-Aug-18								8.35					
30-Aug-18						-15.00							16.70
30-Aug-18												-16.95	
07-Sep-18													
19-Sep-18									17.35		9.90		
19-Sep-18												-4.25	
24-Sep-18					-8.50								
24-Sep-18			32.55										
24-Sep-18	78.90												
27-Sep-19													
05-Oct-18								11.25					
18-Oct-18									12.00				
19-Nov-18								4.45					
19-Nov-18								2.85					
19-Nov-18								3.95					
21-Nov-18								20.95					
21-Nov-18								24.40					
21-Nov-18								8.95					
21-Nov-18								6.30					
21-Nov-18								6.80					
21-Nov-18								5.70					

Friends of the PE Branch Library Petty Cash

Date	Petty Cash	Equipment	Craft Kits	Note Cards	Books	Book Bags	Gifts	Library Programs	Refreshments	Toys	Science/Curiousity	Donation	Misc
21-Nov-18								5.65					
21-Nov-18								18.70					
23-Nov-18								19.20					
24-Nov-18									34.65				
27-Nov-18	-185.80												
05-Dec-18								7.90					
05-Dec-18								11.25					
05-Dec-18					-2.50								
06-Dec-18			-5.00										
13-Dec-18			-5.00										
13-Dec-18								2.85					
20-Dec-18			-4.00										
20-Dec-18				-7.00									
14-Jan-19					-3.00								
05-Feb-19									18.00				
20-Feb-19								2.25					
20-Feb-19								3.60					
20-Feb-19					-6.00								
26-Feb-19								3.30					
01-Mar-19												-15.00	
01-Mar-19						-10.00							
01-Mar-19					-5.00								
11-Mar-19					-10.00								
14-Mar-19												-15.50	
20-Mar-19								9.90					
30-Apr-19					-5.00								
06-May-19					-5.00								
13-May-19					-13.00								
15-May-19									12.00				
15-May-19											16.40		
27-May-19					-5.00								
30-May-19					-25.00								
	-237.30		-46.65	-14.00	-115.00	-145.00		302.05	163.60		26.30	-94.20	-15.15

-175.35

Petty Cash Balance at June 1, 2018 78.30
 Plus Income and Expense 175.35
 Petty Cash Balance at May 31, 2019 253.55

Friends Petty Cash - June 1 - May 31, 2019

	June 2018			
		Debit	Credit	Balance
1-Jun-18	Balance Forward			78.20
13-Jun-18	Book bag revenue		15.00	93.20
13-Jun-18	Book sale revenue		4.00	97.20
18-Jun-18	Book sale revenue		5.00	102.20
16-Jun-18	Michaels-Ice cream social	10.80		91.40
18-Jun-18	Michaels-Ice cream social	7.65		83.75
19-Jun-18	Dollar Tree - Craft Kits supplies	14.15		69.60
21-Jun-18	Top up petty cash		130.40	200.00
21-Jun-18	Research 110th bday - Museum	6.80		193.20
21-Jun-18	Research 110th bday - Museum	1.35		191.85
21-Jun-18	Water refill-Independent	22.00		169.85
21-Jun-18	Craft Kits - Dollar Tree	24.00		145.85
21-Jun-18	Craft Kits - Dollar Tree	6.00		139.85
25-Jun-18	Children Program - Dollarama	1.70		138.15
25-Jun-18	Children Program - Walmart	4.45		133.70
25-Jun-18	Children Program - Foodland	6.75		126.95
25-Jun-18	Book Bag revenue		10.00	136.95
25-Jun-18	Craft Kit Revenue		15.00	151.95
26-Jun-18	Book sale revenue		3.00	154.95
27-Jun-18	Craft Kit Revenue		10.00	164.95
27-Jun-18	Michaels-kids program	7.85		157.10
	July 2018			
		Debit	Credit	Balance
1-Jul-18	Balance Forward			157.10
4-Jul-18	Book Bag revenue		15.00	172.10
4-Jul-18	Book Sale revenue		5.00	177.10
5-Jul-18	Craft Kit Supplies-Dollarama	11.90		165.20
5-Jul-18	Craft Kit Revenue		6.00	171.20
9-Jul-18	Donations from S. Kearsley event		42.50	213.70
9-Jul-18	Note card revenue		7.00	220.70
9-Jul-18	Book bag revenue		15.00	235.70
9-Jul-18	Book bag revenue		10.00	245.70
10-Jul-18	Craft kit supplies-Michaels	10.15		235.55
16-Jul-18	Craft Kit Revenue		15.00	250.55
17-Jul-18	Craft Kit Revenue		20.00	270.55
18-Jul-18	Book bag revenue		30.00	300.55
23-Jul-18	Craft Kit Revenue		15.00	315.55
24-Jul-18	Craft Kit Revenue		6.00	321.55
25-Jul-18	Dollar Tree - storytime	1.40		320.15
25-Jul-18	Dollar Tree - storytime	4.25		315.90
25-Jul-18	Dollar Tree - storytime	7.05		308.85
25-Jul-18	Dollar Tree - storytime	5.65		303.20
25-Jul-18	Giant Tiger - TDSRC	6.80		296.40

30-Jul-18	Soap Revenue		40.00	336.40
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	August 2018			
		Debit	Credit	Balance
1-Aug-18	Balance Forward			336.40
1-Aug-18	Independent - Storytime	6.50		329.90
1-Aug-18	Dollarama - Storytime	2.85		327.05
2-Aug-18	Independent - Water refill	12.00		315.05
8-Aug-18	Dollarama - Storytime	16.40		298.65
9-Aug-18	Craft Kit Revenue		30.00	328.65
13-Aug-18	Book bag revenue		15.00	343.65
13-Aug-18	Craft Kit Revenue		30.00	373.65
15-Aug-18	Book Sale Revenue		10.00	383.65
21-Aug-18	Dollarama - Adult program supplies	9.05		374.60
22-Aug-18	No Frills - Campfire program	4.00		370.60
22-Aug-18	Dollar Tree - storytime	5.65		364.95
22-Aug-18	Dollar Tree - storytime	2.85		362.10
22-Aug-18	Dollarama - water cups; storytime	9.05		353.05
22-Aug-18	Foodland - storytime	8.40		344.65
24-Aug-18	Dollar Tree - craft kits	15.60		329.05
27-Aug-18	Book bag revenue		10.00	339.05
27-Aug-18	Dollar Tree - ice cream social	2.85		336.20
27-Aug-18	Independent - ice cream social	17.15		319.05
29-Aug-18	Dollar Tree - Campfire program	8.35		310.70
30-Aug-18	Book bag revenue		15.00	325.70
30-Aug-18	Staples - Paper for programs and displays	16.70		309.00
				309.00
	September 2018			
		Debit	Credit	Balance
1-Sep-18	Balance Forward			309.00
7-Sep-18	Donation box revenue		16.95	325.95
19-Sep-18	Refreshments - Doug Archer	17.35		308.60
19-Sep-18	Dollar Tree - STEM program	9.90		298.70
24-Sep-18	Water Donations		4.25	302.95
24-Sep-18	Book Sale Revenue		8.50	311.45
24-Sep-18	Michael's - Kids Crafts	32.55		278.90
27-Sep-18	Reimbursement to Friends	78.90		200.00
				200.00
	Oct-18			
5-Oct-18	Dollarama - Children's programs	11.25		188.75
18-Oct-18	Independent - water	12.00		176.75
				176.75
	Nov-18			
19-Nov-18	Giant Tiger - STEAM	4.45		172.30
19-Nov-18	Dollar Tree - STEAM	2.85		169.45
19-Nov-18	Walmart - STEAM	3.95		165.50
21-Nov-18	Michaels-Adult craft	20.95		144.55

21-Nov-18	Michaels - Adult craft	24.40		120.15
21-Nov-18	Walmart - Preschool Storytime	8.95		111.20
21-Nov-18	Walmart - Children's craft program	6.30		104.90
21-Nov-18	Walmart - Preschool Storytime	6.80		98.10
21-Nov-18	Dollarama - Preschool Storytime	5.70		92.40
21-Nov-18	Dollar Tree	5.65		86.75
21-Nov-18	Home Hardware	18.70		68.05
23-Nov-18	Michaels	19.20		48.85
24-Nov-18	Giant Tiger - refreshments Movie and Munchies	34.65		14.20

	Dec-18			
01-Dec	Petty Cash Top Up			200.00
5-Dec	Dollarama - Kids prizes	7.90		192.10
5-Dec	Dollar Tree - craft kit supplies	11.25		180.85
05-Dec	Book Sale Revenue		2.50	183.35
06-Dec	Craft kit revenue		5.00	188.35
13-Dec	Craft kit revenue		5.00	193.35
13-Dec	Dollarama - Adult craft supplies	2.85		190.50
20-Dec	Book Sale Revenue		4.00	194.50
20-Dec	Note card revenue		7.00	201.50

	Jan-19			
2-Jan-19	Balance Forward			201.50
14-Jan-19	Book sale revenue		3.00	204.50
				204.50
	Feb 2019			204.50
5-Feb-19	Independent - water	18.00		186.50
20-Feb-19	Dollarama - craft supplies	2.25		184.25
20-Feb-19	Dollar Tree - craft supplies	3.60		180.65
20-Feb-19	Book Sale Revenue		6.00	186.65
26-Feb-19	Staples - printing	3.30		183.35
				183.35

	Mar 2019			183.35
1-Mar-19	Donation Box		15.00	198.35
1-Mar-19	Book Bag sale		10.00	208.35
1-Mar-19	Book Sale revenue		5.00	213.35
11-Mar-19	Book Sale revenue		10.00	223.35
14-Mar-19	Pie Day revenue		15.50	238.85
20-Mar-19	Dollar Tree - Socks for Down Syndrome Day display	9.90		228.95

	Apr-19			228.95
30-Apr-19	Book Sale		5.00	233.95
				233.95

	May-19			233.95
06-May-19	Book Sale		5.00	238.95
13-May-19	Book Sale		13.00	251.95

15-May-19	Independent - Water refill	12.00		239.95
15-May-19	Independent - Science	16.40		223.55
27-May-19	Book Sale		5.00	228.55
30-May-19	Book Sale		25.00	253.55
